

Banquets

Holiday Inn®
Dayton/Fairborn I-675

AUDIO VISUAL EQUIPMENT

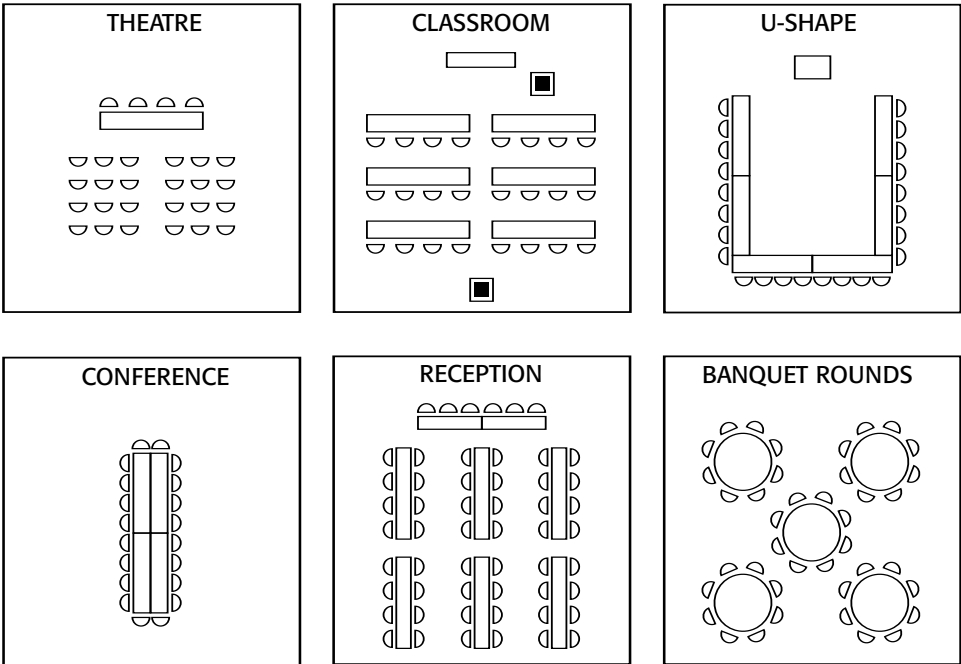
WELCOME



Dayton/Fairborn I-675

Stands ready to assist you in planning your next convention, meeting, banquet or reception. Our We Promise® Program offers you a complete service package designed to meet your specific needs and requirements, from the moment you make your first call to the moment your program successfully adjourns. Holiday Inn provides a promise of quality and professional service. We Promise® Program you can be assured of dedication to detail.

TRADITIONAL BANQUET ROOM SET-UPS



AUDIO-VISUAL EQUIPMENT

PRESENTATION AIDS

(Includes All Necessary Cabling)

Ballroom Multimedia Presentation.....	\$450.00
<i>2000+ lumen projector, skirted table or cart & cradle screen</i>	
Boardroom Multimedia Presentation	\$350.00
<i>1000+ lumen projector, skirted table or cart & tripod screen</i>	
Boardroom Video Presentation	\$150.00
<i>27" monitor + 1/2" vhs or dvd on skirted cart or small table</i>	
Premium Sound System	\$200.00
<i>two (2) high fidelity speakers + 10 channel mixer - mono/stereo</i>	
Overhead or Slide Presentation.....	\$100.00
<i>projector, wireless remote (25mm), table or cart & tripod or cradle screen</i>	
Bring-Your-Own Projector	\$100.00
<i>your projector + our tripod screen, table or cart & set-up assistance</i>	
Flip Chart Presentation.....	\$ 30.00
<i>hardback easel + pad and four (4) pack colored markers</i>	

SCREENS, DRAPERY & CARTS

Tripod Screens with Drapery Kit	
8' x 8', 7' x 7', 6' x 6', 5' x 5.....	\$50.00
Large Format Screens	
6' x 8' Screen & Drapery Kit.....	\$120.00*
10' x 10' Cradle	\$65.00
<i>(please specify front or rear projection)</i>	
Drapery: 10'W x ≤16'H Black Velour.....	\$120.00
48" Powered Cart w/Full Skirt.....	\$25.00
34" Powered Cart w/Full Skirt.....	\$25.00

PRESENTATION AIDS

24 Port Fast Ethernet Switch	\$100.00
<i>100 mbps, 10base-T / 100base-tx</i>	
Wireless USB P.C. Mouse.....	\$35.00
Hardback Easel	\$15.00
Tripod Easel <i>(for signage)</i>	\$10.00
25 ft. AC Extension Cord.....	\$8.00
AC Power Strip.....	\$10.00
Whiteboard or Corkboard	\$35.00
Laser Pointer <i>(sale item)</i>	\$10.00
Post-It® Easel Pad <i>(sale item)</i>	\$25.00
Standard White Easel Pad <i>(sale item)</i>	\$10.00
4 Color Pack / Easel Pad Markers <i>(sale item)</i>	\$8.00

OUR RENTAL PRICING

Rental pricing is per room, per day unless otherwise noted.

AV, PC & VIDEO DISPLAY EQUIPMENT

Ballroom LCD Projector 2000+	
Lumen - XGA.....	\$400.00
42" Plasma Display.....	\$400.00
Boardroom LCD Projector 1000+	
Lumen - XGA.....	\$300.00
27" Monitor, 48" Skirted Cart & Cabling.....	\$100.00
1/2" VHS Player / Recorder	\$50.00
DVD Player	\$50.00
Cam-Corder - Digital (Mini DV) or VHS	\$125.00
Overhead Projector	\$40.00
Overhead Projector 4000 Lumens.....	\$60.00
35mm Slide Projector	\$45.00
Wireless 35mm Remote Control.....	\$25.00

AUDIO EQUIPMENT

Wireless Microphone*†.....	\$125.00
Wired Microphone*†.....	\$25.00
Pencil Style Podium Mic.....	\$50.00
Conference Speaker Phone	\$50.00
Multi-Disc CD Player*†.....	\$50.00
CD Recorder*†.....	\$65.00
Cassette Player/Recorder*†.....	\$50.00
<i>*mixer required if two (2) or more are used</i>	
<i>†please specify handheld or lavalier</i>	
<i>‡sound reinforcement - required or recommended</i>	
Audio Mixer 10 Channel	\$75.00
Audio Mixer 4 Channel.....	\$40.00
Self-Amplified High Fidelity Speaker	\$75.00
Computer Patch to House Sound System.....	\$50.00
Standard Patch to House Sound System.....	\$50.00

SKILLED TECHNICAL ASSISTANCE

installation and event support

7 a.m. to 6 p.m. Monday-Friday.....	\$ 40.00/hr.
6 p.m. to 12 Midnight and Weekends	\$ 50.00/hr.
12 Midnight to 7 a.m. and Holidays.....	\$ 60.00/hr.
<i>(2 to 4 hour minimum calls will apply)</i>	

This schedule lists our most frequently used inventory. The selection available is far more extensive than the listed items. If we can assist you in any way please call or let your sales/catering representative know. We are here to help.

In-House Audio Visual Services provided by  Please Call Us: **Hotel (937) 426-7800**

audio visual solutions
www.ITVA.com

All Audio-Visual Equipment Rentals are subject to a 19% Install and Dismantle Fee

HOLIDAY INN CATERING POLICIES

GENERAL INFORMATION

Welcome to the Holiday Inn! We look forward to serving you and your associates. Our staff will assist you in every way possible to prepare for a successful meeting or special occasion. The following will help us together to ensure success.

Rental charges apply to all rooms used for meetings, exhibits and ceremonies booked through the Hotel.

Confirmation for the number of guests to be served must be received no later than 72 hours prior to the scheduled function, otherwise the Hotel will consider your originally expected number of people to be the guarantee for all charges. All Hotel charges will be based upon the guaranteed number or the actual number served, whichever is greater.

A 19% service charge and applicable sales tax will be added to all food and beverage ordered through the Catering Department.

The Holiday Inn reserves the right to inspect and control all parties, meetings, receptions, etc. being held on the premises.

All Federal, State and Local Laws with regard to food and beverage purchases and consumption are strictly adhered to. All food and beverage must be purchased through the Hotel.

If the room herein reserved cannot be made available to the guest, the Hotel reserves the right to substitute a similar or comparable room for the function. Such substitution shall be deemed by the guest as full performance.

The Hotel is not responsible for any loss of material, equipment or personal belongings left in unattended and/or unsecured rooms or areas. The Hotel accepts no responsibility for goods shipped to the Hotel prior to scheduled functions or left after a function is completed.

All prices are subject to change pending circumstances with notice.

All functions require an advance deposit. No reservation is firm until the deposit is received. We will refund 50% of any deposit for a cancellation that occurs three months or longer prior to the function date. All functions are to be paid with cash or credit card prior to the function. Direct billing can be arranged, but must be approved prior to the function date.

The Hotel will not permit the affixing of anything to the walls, floors or ceiling with nails, staples, carpet tape or other substance. Please consult the Catering Department for assistance in displaying of all materials.

Special engineering requirements must be specified to our Catering Department at least three weeks prior to the function. Charges will be based on labor involved and power drain. A wide selection of audio-visual equipment and services are available through an in-house supplier on a rental basis. Orders may be placed through the Catering Department.

The customer is responsible for the arrangements and all expenses of shipping materials, merchandise, exhibits, or any other items to and from the Hotel. The Hotel is not responsible for damage or loss of any items left in the Hotel prior to or following any function. The Hotel accepts no responsibility for goods shipped to the Hotel prior to scheduled functions or left after a function is completed. The Hotel will accept packages two working days prior to the function, but not between 11:00 a.m. and 1:00 p.m. daily. Parcels will not be accepted on pallets or skids, and the shipper will be responsible for the loading and unloading of packages into the Hotel. Hotel Packages must be marked appropriately with:

Name of Group and Date of Function
Contact's Name
Holiday Inn Dayton/Fairborn
2800 Presidential Drive
Fairborn, Ohio 45324

The Hotel may request the customer obtain and pay for bonded security personnel when valuable merchandise or exhibits are displayed or held overnight in the Hotel.