

Banquets

Holiday Inn®
Cincinnati Eastgate

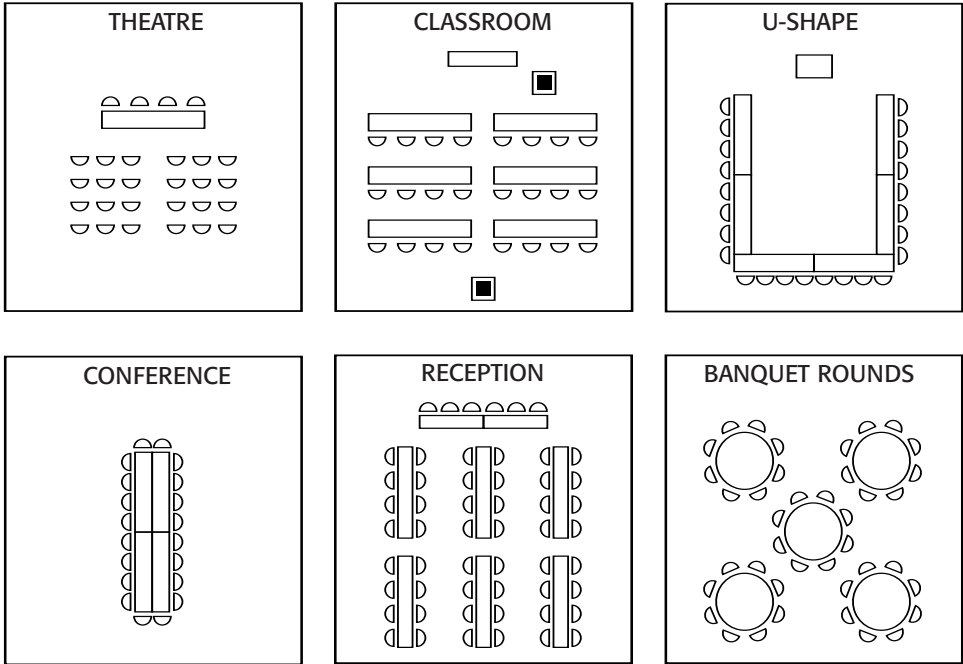
AUDIO VISUAL

WELCOME

Holiday Inn® Cincinnati Eastgate

Stands ready to assist you in planning your next convention, meeting, banquet or reception. Our We Promise® Program offers you a complete service package designed to meet your specific needs and requirements, from the moment you make your first call to the moment your program successfully adjourns. Holiday Inn provides a promise of quality and professional service. We Promise® Program you can be assured of dedication to detail.

TRADITIONAL BANQUET ROOM SET-UPS



AUDIO VISUAL EQUIPMENT

OUR ADVICE: It's Free...Just ask. We are here to enhance your efforts and to help you be successful delivering or exchanging information while on stage or in your meeting.

OUR PRICING: Cost estimates are available and recommended. Equipment rental charges are per room and final labor charges may vary due to circumstances beyond our control.

PLEASE NOTE: All pricing subject to change without notice and does not include applicable taxes, hotel gratuities or service fees.

POPULAR PACKAGES ☉

BALLROOM PRESENTER.....	550.00	•
<i>3000 Lumen Projector, Powered Cart & Tripod OR Cradle Screen</i>		
BALLROOM VIDEO PRESENTER.....	600.00	•
<i>3000 Lumen Projector, VHS OR DVD, Powered Cart & Tripod OR Cradle Screen</i>		
BOARDROOM PRESENTER.....	350.00	•
<i>1000 Lumen Projector, Small Table/Cart & Tripod Screen</i>		
BOARDROOM VIDEO PRESENTER.....	150.00	
<i>27" Monitor, VHS OR DVD, Powered Cart</i>		
SLIDE or OVERHEAD PRESENTER.....	100.00	
<i>Projector, Wireless Remote (35mm only), Table/Cart & Tripod OR Cradle Screen</i>		
PREMIUM SOUND SYSTEM.....	200.00	
<i>Two (2) High Fidelity Speakers + 10 Channel Mixer - Mono/Stereo</i>		
BRING-YOUR-OWN PROJECTOR.....	100.00	•
<i>Your LCD Projector + Tripod Screen, Table/Cart & Set-Up Assistance</i>		
FLIPCHART PRESENTER.....	30.00	
<i>Hardback Easel + Pad & (4) Markers</i>		

☉ All Necessary Cabling included

SCREENS & CARTS

Tripod Screens with Drapery Kit		
8' x 8', 7' x 7', 6' x 6', 5' x 5'.....	40.00	
Large Format Screens		
9' x 12' Screen & Drapery Kit.....	165.00	*
7.5' x 10' Screen & Drapery Kit.....	130.00	*
10' x 10' Cradle Screen.....	65.00	
*Front or Rear Projection		
48" Powered Cart with Full Skirt.....	25.00	
34" Powered Cart with Full Skirt.....	25.00	

PRESENTATION AIDS

Wireless USB P.C. Mouse.....	35.00	
Hardback Easel.....	15.00	
Tripod Easel (For Signage).....	10.00	
25 ft. AC Extension Cord.....	8.00	
AC Power Strip.....	10.00	
Large Whiteboard OR Corkboard.....	35.00	
Laser Pointer.....	10.00	◆
Post-It® Easel Pad.....	25.00	◆
Standard White Easel Pad.....	10.00	◆
4 Color Pack/Easel Pad Markers.....	8.00	◆

◆ Sale Items

AV, PC & VIDEO DISPLAY EQUIPMENT

42" Plasma Display.....	400.00	
Ballroom LCD Projector 3000 Lumen-XGA.....	500.00	•
Boardroom LCD Projector 1000 Lumen-XGA.....	300.00	•
27" Monitor, Skirted 48" Cart & Cabling.....	100.00	
1/2" VHS Player/Recorder.....	50.00	
DVD Player.....	50.00	•
Cam-Corder - Digital (Mini DV) OR VHS.....	125.00	
Overhead Projector.....	35.00	
Overhead Projector 4000 Lumens.....	60.00	
35mm Slide Projector.....	45.00	
Wireless 35mm Remote Control.....	25.00	

AUDIO EQUIPMENT

Wireless Microphone.....	100.00	⊕
Wired Microphone.....	25.00	⊕
⊕ Handheld or Lavalier available – please specify		
Pencil Style Podium Mic.....	50.00	
Microphone Mixer (10 Channel).....	75.00	
Microphone Mixer (4 Channel).....	40.00	
Conference Speaker Phone.....	50.00	
Multi-Disc CD Player.....	65.00	•
CD Recorder.....	65.00	•
Cassette Player/Recorder.....	45.00	•

• SOUND REINFORCEMENT - REQUIRED OR RECOMMENDED

Self-Amplified High Fidelity Speaker.....	75.00
Computer Patch to House Sound System.....	50.00
Standard Patch to House Sound System.....	35.00

TECHNICAL ASSISTANCE

INSTALLATION & EVENT SUPPORT		(Per Hour)
7 AM – 6 PM Monday – Friday.....	40.00	△
6 PM – 12 Midnight & Weekends.....	50.00	○
12 Midnight – 7 AM and Holidays.....	60.00	□
MINIMUM CALL		△ ○ □
Set-Up.....	1 HR 2 HR 3 HR	
Removal.....	1 HR 2 HR 3 HR	
Operation.....	2 HR 3 HR 4 HR	

Products & Services provided by:



Only frequently requested products & services are listed. The Hotel's AV offering is far more extensive.

FOR PROFESSIONAL ASSISTANCE PLEASE CONSULT OUR SALES DEPARTMENT: (513) 752-4400

assuring success & enabling communication using technology ©

HOLIDAY INN CATERING POLICIES

GENERAL INFORMATION

Welcome to the Holiday Inn! We look forward to serving you and your associates. Our staff will assist you in every way possible to prepare for a successful meeting or special occasion. The following will help us together to ensure success.

Rental charges apply to all rooms used for meetings, exhibits and ceremonies booked through the Hotel.

Confirmation for the number of guests to be served must be received no later than 72 hours prior to the scheduled function, otherwise the Hotel will consider your originally expected number of people to be the guarantee for all charges. All Hotel charges will be based upon the guaranteed number or the actual number served, whichever is greater.

A 19% service charge and applicable sales tax will be added to all food and beverage ordered through the Catering Department.

The Holiday Inn reserves the right to inspect and control all parties, meetings, receptions, etc. being held on the premises.

All Federal, State and Local Laws with regard to food and beverage purchases and consumption are strictly adhered to. All food and beverage must be purchased through the Hotel.

If the room herein reserved cannot be made available to the guest, the Hotel reserves the right to substitute a similar or comparable room for the function. Such substitution shall be deemed by the guest as full performance.

The Hotel is not responsible for any loss of material, equipment or personal belongings left in unattended and/or unsecured rooms or areas. The Hotel accepts no responsibility for goods shipped to the Hotel prior to scheduled functions or left after a function is completed.

All prices are subject to change pending circumstances with notice.

All functions require an advance deposit. No reservation is firm until the deposit is received. We will refund 50% of any deposit for a cancellation that occurs three months or longer prior to the function date. All functions are to be paid with cash or credit card prior to the function. Direct billing can be arranged, but must be approved prior to the function date.

The Hotel will not permit the affixing of anything to the walls, floors or ceiling with nails, staples, carpet tape or other substance. Please consult the Catering Department for assistance in displaying of all materials.

Special engineering requirements must be specified to our Catering Department at least three weeks prior to the function. Charges will be based on labor involved and power drain. A wide selection of audio-visual equipment and services are available through an in-house supplier on a rental basis. Orders may be placed through the Catering Department.

The customer is responsible for the arrangements and all expenses of shipping materials, merchandise, exhibits, or any other items to and from the Hotel. The Hotel is not responsible for damage or loss of any items left in the Hotel prior to or following any function. The Hotel accepts no responsibility for goods shipped to the Hotel prior to scheduled functions or left after a function is completed. The Hotel will accept packages two working days prior to the function, but not between 11:00 a.m. and 1:00 p.m. daily. Parcels will not be accepted on pallets or skids, and the shipper will be responsible for the loading and unloading of packages into the Hotel. Hotel Packages must be marked appropriately with:

Name of Group and Date of Function
Contact's Name
Holiday Inn Eastgate
4501 Eastgate Boulevard
Cincinnati, OH 45245

The Hotel may request the customer obtain and pay for bonded security personnel when valuable merchandise or exhibits are displayed or held overnight in the Hotel.